

## **Director of Aircraft Maintenance**

Permanent, Full-time

### **Location**

Montreal, Quebec

### **Job Description**

The Director of Aircraft Maintenance oversees the timely accomplishment of all continued airworthiness activities to the standards required by the authorities, ensuring that ACASS's aircraft fleet is compliant, adequately maintained and safe for flight.

### **Key Accountabilities**

- Lead and ensure the safe, compliant, and cost-effective operation of all aircraft maintenance activities.
- Oversee all scheduled and unscheduled maintenance events, including CAMO functions and maintenance supervision.
- Establish, maintain, and continuously improve maintenance processes, policies, and procedures aligned with company objectives.
- Implement and oversee risk management practices within the Aircraft Maintenance department.
- Optimize maintenance planning, including selection of service providers, locations, and timing to minimize aircraft downtime and costs.
- Drive operational efficiency, cost control, and overall aircraft performance while maintaining the highest safety and compliance standards.
- Provide leadership, direction, and day-to-day support to the Aircraft Maintenance team.
- Foster a positive, high-performance culture aligned with ACASS values.
- Set clear goals, define roles and responsibilities, and manage team performance through coaching, feedback, and performance reviews.
- Mentor and develop team members, ensuring strong communication, collaboration, and accountability across the department.
- Ensure full compliance with all applicable aviation regulations (Transport Canada, FAA, EASA, Bermuda, Cayman Islands, IOM, San Marino, etc.).
- Oversee and support Certificates of Airworthiness (C of A) renewals and act as technical coordinator during inspections when required.

- Conduct compliance audits and ensure adherence to maintenance programs, Airworthiness Directives (ADs), and Service Bulletins (SBs).
- Ensure all maintenance records, documentation, and audit materials are accurate, complete, and up to date.
- Review and approve maintenance-related expenditures, including service quotes and invoices, ensuring cost control and ROI.
- Build and maintain strong relationships with clients, pilots, vendors, regulatory authorities, and internal stakeholders.
- Collaborate cross-functionally with Flight Operations, Aircraft Management, Sales, Legal, and Finance teams to ensure efficient issue resolution.
- Provide strategic and technical guidance to senior management on maintenance and compliance matters.
- Support seamless communication and coordination across all maintenance-related projects.

## Education

- Valid Aircraft Maintenance Engineer (AME) License in good standing with Transport Canada.
- University degree preferred.

## Experience

- 10+ years experience in the aviation industry with specific knowledge in the Engineering & Maintenance area, preferably in a managerial role overseeing daily aircraft maintenance planning and operations.
- 5+ years managing people and teams.
- Strong experience with Maintenance Tracking Systems (CAMP and CMP).
- Proven record of successful interactions in an international working environment.

## Skills and Knowledge

- Strong knowledge of aviation regulations, airworthiness directives, and service bulletins.
- Solid understanding of aircraft maintenance programs and technical specifications.
- Proven leadership, organizational, and project management skills.
- Strong analytical thinking, problem-solving, and decision-making abilities.
- Ability to build relationships and collaborate across teams and with external partners.



- Detail-oriented with strong administrative and documentation skills.
- Proficient in English; additional languages are an asset.

## APPLY

If you are ready to elevate your career in business aviation, we invite you to explore this exciting opportunity with ACASS. Join us in shaping the future of private air travel. Send resume to [careers@acass.com](mailto:careers@acass.com).

## Company Overview

ACASS is a leading worldwide provider of business aviation support services, including aircraft sales and acquisitions, flight crew staffing, charter, and aircraft management, with air operator certificates for Canada, Ireland, and the Republic of San Marino.